

# Seattle Children's Theatre, Drama School

**Position Title:** Summer Season Stage Management Assistant

---

**Summer Season Description:**

This summer, Seattle Children's Theatre Drama School will produce a Summer Season of six productions in the 485-seat Charlotte Martin Theatre at Seattle Center, including two one-act plays, one full-length play, two one-act musicals and one full-length musical. These productions feature student actors directed by teaching artists, and are designed, built, and run by professional SCT staff working alongside student interns and volunteer assistants.

**Position Description:**

We are seeking six volunteer Stage Management Assistants for Summer Season 2019 to learn from and assist the stage manager in preparing and maintaining rehearsal halls and paperwork, including prop tracking, costume tracking and all other show paperwork. Assistants will also work backstage as Assistant Stage Managers during performances and complete other duties as assigned. Each assistant will work on one Summer Season show, supervised and mentored by our Summer Season Production Coordinator and Stage Management Interns.

Throughout the summer, interns and assistants will meet regularly to share experiences and receive ongoing coaching and support from the staff. SCT will help arrange credit for community service hours on request.

**Time Commitment:** June 17 – August 11. Hours will vary week by week; there will be evening and weekend hours.

**Qualifications:** Minimum 2 years of high school required, and one year of experience with stage management or run crew experience.

**Application Deadline:** 11:59pm PST on March 19, 2019

**To Apply:** Please complete our application [survey](#). You will be prompted to provide your contact information, educational background, reasons for applying, and the name, email, and phone number of one reference.

No drop-ins or physical mailings please.