

Seattle Children's Theatre

Position Title: Summer Season Stage Management Assistant

Summer Season Description:

Seattle Children's Theatre Drama School will produce four Summer Season shows in the 485-seat Charlotte Martin Theatre at Seattle Center, including one one-act and one full-length musical. These productions will feature student actors directed by professional teaching artists, and will be designed, built and run by professional SCT staff, student interns, and assistants supervised by staff.

Position Description:

We are seeking four volunteer Stage Management Assistants for Summer Season 2018 to learn from and assist the stage manager in preparing and maintaining rehearsal halls and paperwork, including prop tracking, costume tracking and all other show paperwork. Assistants will also work backstage as Assistant Stage Managers during performances and complete other duties as assigned. Each assistant will work on one Summer Season show, supervised and mentored by our Summer Season Production Coordinator and Stage Management Interns.

Throughout the summer, interns and assistants will meet regularly to share experiences and receive ongoing coaching and support from the staff. SCT will help arrange credit for community service hours on request.

Time commitment: June 18- August 5 full-time. Hours will vary week by week; there will be evening and weekend hours.

Qualifications: Minimum 2 years of high school required, and one year of experience with stage management or run crew experience.

Application Deadline: 11:59pm PST on March 13, 2018

To apply, please complete our application [survey](#). You will be prompted to provide your contact information, educational background, reasons for applying, and the name, email, and phone number of one reference.

No drop-ins or physical mailings please.